

INTEGRATED MANAGEMENT SYSTEM POLICY

Enpoint is an environmental consultancy highly specialised in resolving contaminated land issues. Our success is driven by our people's commitment to provide accurate, complete and compliant information to address specific objectives for all phases of the contaminated land assessment and management process. From detailed site characterisation to risk-based remediation and ultimately, no further action, we are the company that will provide you with the endpoint solution.

Enpoint maintains an integrated management system (IMS) certified to:

- ISO 9001:2015 Quality Management Systems;
- ISO 45001:2018 Occupational Health and Safety Management Systems; and
- ISO 14001:2015 Environment Management Systems.

The IMS applies to Enpoint operations in the Perth offices and all site-based services to Clients in Western Australia, and may extend throughout Australia where requested.

The scope of the IMS include provisions for the following contaminated sites consultancy services to the oil and gas, retail petroleum, land development, landfill and heavy industry sectors:

- Site investigation;
- Risk assessment; and
- Land remediation.

The Integrated management system applies to all projects undertaken by Enpoint including:

- Work that is conducted under an agreed proposal or under contractual agreement between Enpoint and a Client;
- Internal processes and work completed for Enpoint by employees or Directors; and
- All Enpoint employees and those contracted to Enpoint in so far as Enpoint may influence them through contractual arrangements.

Where clients have additional requirements to those planned in the Enpoint IMS, these shall be complied with for the specific project and detailed in project specific HSEQ Plans.

Specifically, Enpoint Management commit to:

- compliance with relevant statutory obligations, standards, specifications and codes of practice relevant to quality management, Occupational Health and Safety and environmental legislation and with other requirements to which Enpoint subscribes including management system standards ISO 14001:2015, ISO 9001:2015 and ISO 45001:2018;
- the provision of a safe and healthy working environment for the prevention of injury and ill health for all workers by providing appropriate working conditions, work equipment, training, mentoring, supervision and systems of work;
- the provision of accurate, complete and compliant information to address specific objectives for all phases of the contaminated land assessment and management processes to facilitate and influence decision making for environmental remediation and/or improvements;
- the protection of the environment and to the prevention of pollution;
- the optimisation and utilisation of resources where we are able;
- the reduction of waste and minimisation of the consumption of resources;
- engage suitably qualified, skilled and experienced people;
- educate, train, motivate and continually improve the skills of our people, awareness and knowledge of HSEQ issues and practices;
- continually improve environmental, safety, health and quality performance;
- maintain working practices to the satisfaction of clients and staff members;
- reinforcing the authority and responsibility of all Enpoint employees to stop a task or operation when an unsafe condition or act is identified that could result in an undesirable event or consequence to persons, property or environment;
- the adoption of an incident and injury free culture;
- providing support to any injured employees from initial treatment by trained first aiders, ongoing treatment and rehabilitation back to work;
- to establish and encourage a "just culture" of behavioural accountability in relation to personnel non-conformances to policy, site requirements, regulations and procedures to ensure an incident and injury free workplace is achieved;
- identifying, reporting, investigating and resolving non-conformances and taking action to improve outcomes;

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- the establishment of measurable objectives and targets aimed at the elimination of work-related injury and illness, improvement of client satisfaction and the protection of the environment;
- the provision of written procedures for hazard identification, hazard/risk assessment and control of hazards/risks for specific work and tasks;
- the elimination of hazards and reduction of HSEQ risks considering the hierarchy of controls;
- documenting, implementing, maintaining and communicating all IMS documentation to Enpoint employees, contractors and Clients;
- the provision of adequate financial and physical resources to facilitate the successful delivery of this IMS Policy;
- the provision of effective communication, consultation and participation on HSEQ issues between all stakeholders involved in the undertaking of work;
- the periodical review of all IMS documentation to ensure it remains relevant and appropriate to Enpoint and ensuring that all IMS documentation is available to all other interested parties;
- establishing, reviewing and communicating performance measures and taking action to improve outcomes;
- encouraging environmental protection among suppliers and subcontractors; and
- monitoring and evaluating the quality performance of consultants, subcontractors and suppliers - implementing effective communication with them on quality and compliance issues.

This written Policy is communicated to all staff, contractors and suppliers, and is available to interested parties.



Matthew R Jones
MANAGING DIRECTOR
Deep South Pty Ltd trading as Enpoint



Jeff Shvak
DIRECTOR

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Revision No.	Issue Date.	Comments	Originator
0	20 August 2014	HES Policy Release	M. Jones
1	18 August 2015	IMS Policy	T. Walsh
2	25 February 2016	Inclusion of environmental req	T. Walsh
3	12 April 2017	Annual review	G. Broderick, J Shivak and M. Jones
4	6 November 2017	ISN Network requirements and alignment with IMS document	A. Mundell
5	8 December 2017	Specifically references compliance with ISO and AS/NZ standards to which Enpoint subscribes	G. Broderick
6	3 May 2018	Addition of statement to address core business	G. Broderick
7	7 June 2018	Updates to consider ISO 45001 and remove reference to AS/NZ 4801	G. Broderick
8	7 May 2020	Update preamble to policy to include scope and purpose as defined the Context of the Organisation.	G. Broderick
9	2 October 2020	Address auditor comment to remove paragraph 2 and 3 and refer to conformance with the ISO standards.	G. Broderick
10	29 November 2021	Annual review and updated reference to ISO 45001 from ISO 4801.	G. Broderick